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March 25, 2010

TO: Each Health Deputy

FROM: Mario J. Pérez, Director  
Office of AIDS Programs and Policy

SUBJECT: **PRELIMINARY FUNDING RECOMMENDATION FOR THE REQUEST FOR PROPOSALS FOR SERVICE PLANNING AREA 1 HIV/AIDS CORE MEDICAL AND SUPPORT SERVICES, RFP #2009-01**

This is to inform you that the Office of AIDS Programs and Policy (OAPP) has completed the evaluation process for the Request for Proposals (RFP) for Service Planning Area 1 HIV/AIDS Core Medical and Support Services, RFP #2009-01. Based on the evaluation results, OAPP preliminarily recommends that Tarzana Treatment Centers, Inc. (TTC) be funded to deliver these services.

To continue to proceed, in addition to your review of this funding recommendation, OAPP insists that the following final steps take place prior to finalizing the recommendation and notifying the agency and the Board:

1. OAPP will conduct a "pre-decisional site visit" of TTC's proposed two service delivery sites and expect a satisfactory review. The site visit would occur within the next two weeks.
2. TTC must clarify the HIV Physician Specialist's working hours and physical location while performing services under the proposed contract to OAPP's satisfaction.

Please let me know by March 30, 2010, if you have any questions regarding this matter. Unless we hear otherwise, we will proceed as outlined above.

MJP:KAH:nms

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c: Jonathan E. Freedman  
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